

# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



## Meeting Minutes – Final

**Tuesday, November 16, 2021**

**3:00 PM**

### Town Hall Council Chambers

#### Town Council

**Mayor John Dunbar**  
**Vice Mayor Kerri Dorman**  
**Council Member Margie Mohler**  
**Council Member Marita Dorenbecher**  
**Council Member Eric Knight**

The Town of Yountville is committed to complying with the Americans with Disabilities Act (ADA) and other similar federal and state laws in all respects. If, as an attendee or participant in this meeting, or in meetings on a regular basis, you will need special assistance beyond what is provided, the Town will provide reasonable accommodations for you. Individuals who need auxiliary aids or services for effective communication or participation in programs and services of the Town of Yountville are invited to make their needs and preferences known by contacting the Town Clerk at (707) 944-8851 at least 72 hours prior to the meeting. This notice is available in accessible alternate formats from the ADA Coordinator.

**1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.**

Mayor Dunbar called the meeting to order at approximately 3:00 p.m.

**2. ROLL CALL**

**Present:** 5 Mayor John F. Dunbar, Vice Mayor Kerri Dorman, Council Member Margie Mohler, Council Member Marita Dorenbecher, Council Member Eric Knight

**Absent:** None

**3. PLEDGE OF ALLEGIANCE**

Vice Mayor Kerri Dorman led the pledge of allegiance.

**4. ADOPTION OF AGENDA**

A motion was made by Council Member Knight, seconded by Council Member Dorenbecher to Adopt the Agenda. The motion carried by the following roll call vote:

**AYES:** 5; Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, Council Member Knight

**NOES:** 0

**ABSTAIN:** 0

**5. PROCLAMATIONS AND RECOGNITIONS - NONE**

**6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**

Deputy Town Clerk read into the record public comment submitted by the following individual: Billie Hewitt regarding the Blue zone Upper Napa Valley Project.

**7. CONSENT CALENDAR**

**A.** Adopt Resolution 21-4087 Authorizing Continued Remote Teleconference Meetings of the Town Council Pursuant to Government Code Section 54953(e).

**B.** Second Reading and Adoption of Ordinance Number 21-500 Amending Title 13 of the Yountville Municipal Code Regarding Enforcement of Mandatory Water Conservation Measures; and Second Reading and Adoption of Ordinance Number 21-501 Amending Titles 6 (Animals), 12 (Streets, Sidewalks, Public Places and Parks), 15 (Buildings and Construction), 16 (Subdivisions), and 17 (Zoning), and Repealing Title 18 (Design Standards) of the Yountville Municipal Code.

**C.** Approve minutes of the special and regular meetings held November 2, 2021.

A motion was made by Council Member Mohler, seconded by Council Member Dorenbecher to approve the Consent Calendar items. The motion carried by the following roll call vote:

**AYES:** 5; Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, Council Member Knight

**NOES:** 0

**ABSTAIN:** 0

## 8. PRESENTATIONS

### A. Cal Fire Public Safety Quarterly Report.

Jacob Keown, Battalion Fire Chief of Napa County CalFire, presented the quarterly report.

## 9. ADMINISTRATIVE / REGULAR ITEMS

### A. MUNICIPAL CODE UPDATE

Introduce and Waive First Reading of Ordinance Number 21-504 Amending Sections 8.05.120 and 8.05.130 of Chapter 8.05 of Title 8 of the Yountville Municipal Code Regarding Administrative Fines and Penalties

Gary Bell, Town Attorney, presented staff report.

Public Comment – None

The Town Council discussed and took the following action:

A motion was made by Council Member Dorenbecher, seconded by Council Member Knight to Adopt the Ordinance. The motion carried by the following roll call vote:

**AYES:** 5; Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, Council Member Knight

**NOES:** 0

**ABSTAIN:** 0

### B. Consider Adoption of Resolution 21-4088 Approving Contract with California Consulting for purposes of grant writing and management support in an amount not to exceed \$25,200 for the remainder of FY21-22 and to allocate \$25,200 from the Annual Assigned For Budget Contingencies Fund to fund the contract.

Steven Rogers, Town Manager, presented staff report.

Public Comment – None

Following Town Council discussion, Council directed staff to modify Resolution 21-4088 section D by removing the subsequent sentences:

- Staff recommends an initial eighteen (18) month contract at a monthly retainer fee of \$4,200 per month. The cost would be \$25,200 for the remainder of Fiscal Year 21022 and \$50,400 for Fiscal Year 22023 for a total contract amount of \$75,600 for the duration of the contract.

A motion was made by Council Member Knight, seconded by Vice Mayor Dorman to Adopt the Resolution as modified. The motion carried by the following roll call vote:

**AYES:** 5; Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, Council Member Knight

**NOES:** 0

**ABSTAIN:** 0

### C. Second Reading and Adoption of Ordinance No. 21-503 Adding Division 8, Chapter 13.160 to Title 13 of the Yountville Municipal Code Regarding Mandatory Organic Waste Disposal and Related Requirements Under SB 1383 and SB 1383 Regulations 2. Consideration and Approval of a Memorandum of Understanding Between the Town of Yountville and the Upper Valley Waste

Management Agency Regarding Implementation of SB 1383 and Authorize the Town Manager to Execute it on Behalf of the Town

Gary Bell, Town Attorney, requested the Council consider Ordinance Number 21-503 and the Memorandum of Understanding as separate votes.

Town Attorney Bell, presented staff report.

Public Comment – None

A motion was made by Council Member Mohler, seconded by Council Member Knight to Introduce and Waive the First Reading of the Ordinance. The motion carried by the following roll call vote:

**AYES:** 5; Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, Council Member Knight

**NOES:** 0

**ABSTAIN:** 0

A motion was made by Council Member Mohler, seconded by Council Member Dorenbecher to Approve the Memorandum of Understanding with Upper Valley Waste Management Authority. The motion carried by the following roll call vote:

**AYES:** 5; Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, Council Member Knight

**NOES:** 0

**ABSTAIN:** 0

**10. PUBLIC HEARINGS - NONE**

**11. STAFF INFORMATIONAL REPORTS - NONE**

**12. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS**

Agendas and Minutes related to Council Members meeting attendance are maintained separately by the various meeting bodies.

**A. Napa County Flood Control & Water Conservation District (Dunbar/Dorman)**

No report.

**B. Upper Valley Waste Management Authority (Mohler/Dorman)**

No report.

**C. Watershed Information & Conservation Council (Dorenbecher/Knight)**

No report.

**D. Cal Cities Update (Dunbar/Dorman/Mohler/Dorenbecher)**

Mayor Dunbar reported the League of California Cities North Bay Division CitiPAC Bocce tournament scheduled to be held in Yountville was canceled due to inclement weather.

Mayor Dunbar informed the public that CalCities issued a statement of the newly signed Infrastructure Investment and Jobs Act signed by President Joe Biden and that the report can be found on their website of all the funding coming to California.

**E. Council Ad Hoc and Standing Committee Reports (All Council)**

Mayor Dunbar informed that he and Council Member Dorenbecher will be attending the County Climate Action Committee meeting on Friday, November 19, 2021.

**F. Reports and Announcements**

Mayor Dunbar reported on the redistricting discussions happening at County, State and National.

Mayor Dunbar asked Parks and Recreation Director Holland to provide a quick update on the Tree Lighting Event.

Mayor Dunbar also informed that he, Vice Mayor Dorman and other Council Members attended the Yountville Dreaming Marketing Month.

Mayor Dunbar shared that Yountville Cemetery in partnership with the Veterans Home will be participating in Wreaths Across America which honors the memory of veterans in December. They are accepting volunteers on the Wreaths Across America website.

Vice Mayor Dorman shared a letter to the Town and announced she will be stepping down from her position at a date to be determined in the near future due to moving out of state.

**13. CLOSED SESSION - NONE**

**14. WORKSHOP PRESENTATION**

**A. Presentation on Housing Legislation**

Gary Bell, Town Attorney, presented the Housing Legislation.

**15. ADJOURNMENT**

Adjourned to the Town Council Regular Meeting Tuesday, December 7, 2021 at 3:00 p.m. being held by remote Teleconference.

/s/ Eddy Gomez

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Eddy Gomez, Deputy Town Clerk